

California
Commission on Teacher Credentialing
Meeting of
January 10, 2001

AGENDA ITEM NUMBER: **PREP - 3 INFOLDER ITEM**

COMMITTEE: **Preparation Standards Committee**

TITLE: **Issues and Options in the Preparation and Licensure of
School Administrators**

 Action

 X **Information**

 Report

Strategic Plan Goal(s):

Goal 1: Promote educational excellence through the preparation and certification of professional educators

- Sustain high quality standards for the preparation of professional educators
- Sustain high quality standards for the performance of credential candidates

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Date: 1/8/02

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 Executive Director

Date: 1/8/02

Issues and Options in the Preparation and Licensure of Administrators

Professional Services Division

January 9, 2002

Executive Summary

At the direction of the Executive Director, Commission staff conducted a focussed review of the Administrative Services Credential during 2001. This report provides additional information about preparation and licensure of administrators in other states.

Policy(s) Issue to be Considered

How should school administrators be prepared and licensed in California?

Fiscal Impact Statement

Activities related to the review and potential revision of this credential are covered under the Commission's base budget.

Administrator Preparation/Certification Requirements

	State Requirements?	Who Sets Standards and Accredits Programs?	Levels of Certification?	Alter
Illinois	Yes, specific to education, training and experience.	<p>State Board of Education in consultation with the State Teacher Certification Board sets standards.</p> <p>State Board of Education accredits programs.</p>	<p>Administrative Certificate is divided into four areas of “endorsement for positions for which the certificate can be valid:</p> <ol style="list-style-type: none"> 1. General Supervisory (supervisors, curriculum directors) 2. General Administrative (principal, vice principal, associate superintendent) 3. Chief School Business Official 4. Superintendent 	For all of prin years € admin. course govern full-tin year; c perform recom
Indiana	Yes, specific to education, training and experience.	<p>State Professional Standards Board (specifically for Ed. licensing) write and approve standards. Currently have new draft standards based on the new NCATE standards for administrators.</p> <p>State Professional Standards Board accredits jointly with NCATE.</p>	<p>Currently have 8 authorizations: Elementary, Secondary, Superintendent, General Supervisor and Curriculum Specialist, Director of Reading, Director of School Services Personnel, Director of Special Ed., Director of Vocational Ed.</p> <p>Proposed framework to be considered by State Professional Standards Board and implemented in July 2002 will offer only 2 authorizations: District Administrator and Building Level Administrator.</p>	Not fo

	State Requirements?	Who Sets Standards and Accredits Programs?	Levels of Certification?	Alter
Massachusetts	Yes, specific to education, training and experience.	<p>State Department of Education sets standards.</p> <p>State Department of Education accredits (no program approval required for induction phase, rely on districts to implement them).</p>	<p>There are 5 licenses for administrators:</p> <ol style="list-style-type: none"> 1. Superintendent (and Assistant) 2. School Principal (and Assistant) 3. Supervisor/Director 4. Special Ed. Administrator 5. School Business Administrator <p>Each license has an Initial License and a Professional License. Generally the Professional License requires experience in the position, an induction program and recommendation based on completion of a performance assessment, or completion of an advances program of studies, or completion of a professional portfolio accepted by the Department.</p>	<p>Massachusetts new requirements were not in the variable and 2) the tea admini</p> <p>New requirements and de satisfy they se</p> <p>Allow: waived score c test (E candid experi through formal</p>
Michigan	Not for licensure. Only for on-going professional development for renewal (6 semester hours, or 18 hours of State Board Continuing Education.	<p>Local school districts set standards.</p> <p>No accreditation for administrator preparation necessary. Local districts may require certain coursework that could be accredited.</p>	Local school districts determine all policies and procedures related to administrative certification.	Not ap

	State Requirements?	Who Sets Standards and Accredits Programs?	Levels of Certification?	Alter
South Carolina	Yes, specific to education, training and experience.	<p>State Department of Education, Division of Teacher Quality – Office of Teacher Certification (set to adopt new standards based on NCATE draft administrator standards)</p> <p>State department of Education (division separate and distinct from certification) in conjunction with NCATE.</p>	<p>Administrative Certificate is divided into 4 areas:</p> <ol style="list-style-type: none"> 1. Administrator 2. Elementary Principal and Supervisor 3. Secondary School Principal and Supervisor 4. School Superintendent 	<p>Administrative candid Degree admini nation: admini work e of adm prepar</p> <p>Every compl (they a feedba profes</p>

<p>Maryland</p>	<p>Yes, specific to education, training and experience.</p>	<p>(Standards are called “Regulations” in MD)</p> <p>State Board of Education developed and approved the principal standards. The Professional Standards and Teacher Education Board developed and approved all other administrator standards. The State Board of Education can initiate and approve standards and can overrule the Professional Standards Board with a supermajority vote.</p> <p>They are currently revising the principal standards to make them more consistent with the ISLLC standards. They are also revising regulations (standards) for the Supervisor certificate so that all will satisfy the same requirements for the first level of certification.</p> <p>State (Maryland Program Approval and Assessment Branch (similar to COA) and national accreditation (colleges and universities with an enrollment of 2000 FTE are required to become accredited by the National Council for Accreditation of Teacher Education (NCATE).</p>	<p>The State Board of Education and the Professional Standards Board determine levels of certification. Maryland issues certificates in the following administrative or supervisory areas:</p> <ol style="list-style-type: none"> 1. Assistant in Administration and Supervision 2. Superintendent 3. Supervisor and Principal 4. Educational Media Administrator 5. Supervisor of Guidance 6. Supervisor of School Psychological Services 7. Supervisor of Pupil Personnel 8. Supervisor of Special Education 9. Supervisor of Speech Pathologists and Audiologists 10. Supervisor of Teachers of Hearing Impaired <p>To qualify for principal assignments, individuals are required to successfully meet the state qualifying score on the School Leaders Licensure Assessment* (based on Interstate School Leaders Licensure Assessment Consortium (ISLLC) standards, which is Maryland’s principal candidate assessment.</p> <p><small>*The School Leaders Licensure Assessment is required by Arkansas, District of Columbia, Kentucky, Maryland, Mississippi, Missouri, North Carolina, Pennsylvania, Tennessee, and Virginia as part of their licensure process for principals.</small></p> <p><u>Supervisors and Principals:</u></p> <p>Administrator I: This certificate qualifies an individual to be assigned as a supervisor in instruction. The requirements are that the applicant shall have:</p> <ul style="list-style-type: none"> • A master's degree from an accredited institution; • 27 months of satisfactory teaching performance or satisfactory performance as a specialist; and • complete one of the following: <ol style="list-style-type: none"> 1. A MD Department of Education approved program in administration and supervision, 2. An approved program in school administration having an on-site review as listed in the interstate contract approved programs, 3. An approved administration program using State-approved 	<p>to appo</p> <p>There certific</p> <p>The fir certific Principi qualifi recom of sch for 1 y school transfe upon s writer Superi superi who st years a Admin</p> <p>The se author State S any rec experi mostly howev certific</p>
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			<p>standards or programs in school administration approved by other states for certification (as determined to be comparable), or</p> <p>4. 18 semester hours of graduate course work taken at an accredited college/university at the post-baccalaureate level in administration and supervision (including a Practicum/internship or a collaboratively designed and supervised experience by the local school system and institution of higher education with verification of this experience submitted by the applicant).</p> <p>Administrator II: This certificate qualifies an individual to be assigned as a school principal (prior to initial appointment the applicant must complete the requirements for Administrator I and present evidence of a qualifying score as established by the State Board on a Department-approved principal certification assessment). To renew an Administrator II certificate (valid for 5 years), the local school system and each Administrator II shall develop an Individualized Professional Development Plan (IPDP) for each renewal period by the end of the third year of service as a principal, according to guidelines issued by the local superintendent of schools with the approval of the local school board.</p> <p>Superintendents: The requirements for certification as a superintendent, deputy superintendent, associate superintendent, assistant superintendent or equivalent position are that the applicant shall:</p> <ol style="list-style-type: none"> 1. Meet the requirements for certification in early childhood education, elementary education or a secondary education area; 2. Have a master's degree from an accredited institution; 3 Have 3 years of successful teaching experience and 2 years of administrative or supervisory experience; and 4. Have successfully completed a 2-year program with graduate courses in administration and supervision in an institution or 	
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			institutions approved by an accrediting agency recognized by the State Superintendent of Schools. Graduate may be applied toward the requirements of this section, provided that a minimum of 60 semester hours of graduate work is presented.	
New York	Yes, specific to education, training and experience.	In New York, accreditation is known as “program registration”. New 1999 standards include program registration by State Department of Education staff, modified to comply with New York teacher education program standards. Teacher education programs must also achieve national accreditation such as: TEAC, NCATE, or special Regents accreditation in coordination with the professional Teachers Board.	Requirements and levels of certification are established by the Commissioner of Education in regulation. There are three levels of teaching certificates: <ol style="list-style-type: none"> 1. Administrative and supervisory (school district administrator, and school administrator and supervisor, and school business administrator) 2. Classroom teaching 3. School service (counselors, psychologists) All administrative and supervisory certificates require a BA and specified levels of graduate education as well as three years teaching or administrative experience in the K-12 setting.	Current Commission authorizes school (superintendent) meet the experie This co the dis grante New Y review admini to deal admini on the <ol style="list-style-type: none"> 1. 2. 3. 4. 5. 6. The Co (leadin a paper finding discuss <ol style="list-style-type: none"> 1. 2. 3. Likely new ce
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